

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**March 10, 2025**

A regular meeting of the Board of Examiners of Psychology Ad- Hoc Finance Committee was held on March 10, 2025 at 4:00 p.m. via MS Teams teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

**MEMBERS PRESENT**

Eva Markham, Ed.D.  
Emily Skaggs, Psy.D.  
Jay Prather-Citizen at Large

**DEPARTMENT OF PROFESSIONAL LICENSING STAFF**

Jamar Carter, Executive Staff Advisor

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**CALL TO ORDER**

Committee Member, Dr. Markham called the meeting to order at 4:08 p.m.

**NEW BUSINESS**

The Committee discussed their 1<sup>st</sup> order of business which was to appoint a Committee Chair. Given her expertise and previous roles within the Board, Mr. Prather made a recommendation and a motion to appoint Dr. Markham as Committee Chair, Dr. Skaggs second the motion & the motion carried.

The Committee reviewed the Financial Reports for December 2024 – February 2025 and Mr. Prather provided some insight on the Boards deficit and breakdown of the Boards finances. The Committee then studied the Revenue and Expenditure Yearly Comparison provided by the Finance & Administration Cabinet which displayed a yearly expense comparison to determine an estimate budget breakdown going forward. Mr. Prather inquired on application fees for all Boards within The Department of Professional Licensing as well as exam fees. Dr. Skaggs chimed in and provided some insight on other states licensure periods and fees. The Committee determined the need for a budget breakdown going forward. The committee reviewed 201 KAR 26:160 then identified the cost of fees across the board for the Board and determined if any services provided should have a fee increased or fee applied.

**NEXT MEETING:**

Thursday, April 24 2025 at 3:30 p.m.

**ADJOURNMENT:**

Mr. Prather made a motion to adjourn at 5:11 p.m., Dr. Skaggs second the motion, and it carried.